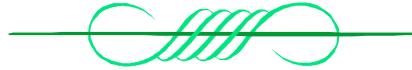


MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

March 6, 2007



CALL TO ORDER / OPEN SESSION

President McKean called the meeting of the Board of Trustees to order at 3:00 p.m.

Board members present:

Mark McKean
Bill Henry
Nina Oxborrow
Jeff Levinson
Jack Minnite
Edna Ivans
Steve Cantu

Board members absent:

Larry Logsdon, Student Trustee

Administrators present:

Frank Gornick, Chancellor
Tom Harris, Interim President, West Hills College Coalinga
Ken Stoppenbrink, Vice Chancellor of Business Services
Dave Bolt, Vice President of Educational Services
Jill Stearns, Dean of Educational Services

Introduction of Guests

There were no guests introduced at this time.

Public Comments

There were no public comments made at this time.

REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE

Academic Senate Report – Mr. James Preston, Academic Senate President for West Hills College Lemoore, reported that the Academic Senate recently passed five resolutions. Two of the resolutions are concerning Student Learning Outcomes (SLOs) and are tied to release time for the SLO coordinator and a hold harmless policy. The other

resolutions are for tenure (David Babb, Suzanne Heskett and Ron Oxford). The recommended names will be submitted to the College President, who will take the recommendations to the Chancellor's Executive Cabinet. Mr. Preston stated that he understands that the Board does not grant early tenure, but the names have been given to him to forward. Dr. Frank Gornick commented that he and Mr. Preston have had conversations regarding tenure wherein we follow the education code regarding tenure. He stated that we expect the faculty to move names forward but the Board needs to choose what to do. Our history has been that we do not grant early tenure; however, this is not intended to stifle any acclamation that comes from the colleges. With regard to the resolution for SLO coordinator release time, Dr. Gornick stated that there are some matters and resolutions that are campus specific versus district specific. This particular resolution is a more appropriate topic for Mr. Preston and his College President.

Ms. Anita Bart, Academic Senate President for West Hills College Coalinga, reported that she received an email from Mr. Ian Walton, State Academic Senate President, thanking us for our hospitality. He commented that he enjoyed being at the college and seeing the campus. Ms. Bart stated that the Senate had a meeting today and is in the process of discussing the equivalency policy. They are looking at adjunct interns and this is outlined in Title 5. She reported that SLO resolutions were also presented to the College President. The Senate feels that this is an important issue and it is one of the things that the two Senates have worked on together. Ms. Bart reported that no one is up for tenure at West Hills College Coalinga this year. Ms. Bart also reported that the distance education committee is asking for volunteers to serve on their committee.

WHCFA Report – Ms. Faye Mendenhall, WHCFA President, was not present to report at this time. Dr. Gornick reported that the Faculty Association has submitted two items as negotiation re-openers. This information will be discussed with the Chancellor's Executive Cabinet who will determine the two items to re-open on the district's side. Dr. Gornick commented that each side is allowed two items. This recommendation will be brought to the April Board meeting.

CSEA Report – Mr. Butch Brewer, CSEA President, was not present to report at this time.

ASB Report – In the absence of Mr. Larry Logsdon, Student Government Association President, West Hills College Lemoore, Mr. Preston reported on the following student activities and areas of interest: HR 990, Tuition Sensitivity; hosting leadership conference; SGA and ASB are discussing joining the American Student Government Association; campus committees; Spring Fling scheduled for March 26-29.

West Hills College Coalinga and North District Center, Firebaugh – Dr. Tom Harris, Interim President, distributed a college activities report and commented on recent and upcoming events. He reported that Monday was the finale for the black history

presentation and Ron Danner did an excellent job. Dr. Harris reported that Daniel Chacon, author and guest lecturer, visited West Hills College Coalinga on March 5. He also reported that the basketball team is in the state finals for the first time in the history of the college.

West Hills College Lemoore – In the absence of Mr. Don Warkentin, President, Mr. Dave Bolt, Vice President of Educational Services, commented on recent and upcoming events. He reported that an apprentice workshop was held earlier in the day for some of the high schools in the area. Representatives from various high schools were in attendance and another workshop will be held tomorrow. The second 9 week courses will be starting soon. The governance processes have approved three new faculty positions and will be forwarding the positions to the College President for his approval (ESL/Spanish; Coach/PE; and Psychology). The college is in the process of forming interview committees. Mr. Bolt reported that the library report reflects an all time high of 922 students that walked through the doors for the month of February. Students are using the library and its resources more frequently.

Chancellor's Report – Dr. Frank Gornick, Chancellor, reported on the fencing project for the rodeo facility, reporting that it is scheduled to be completed in time for the spring rodeo.

Ms. Jana Cox, Director of Financial Aid, provided a presentation on financial aid. Trustee Henry questioned how many students currently receive financial aid. Ms. Cox responded that we have disbursed funds to 3,366 students. Trustee Oxborrow questioned the Foster Youth Initiative and housing. Ms. Cox responded that we are looking into this and are working with social services as we want to help the foster youth get into housing. Dr. Gornick stated that we have always had a reputation in our district for getting back to students quickly about their financial aid and the process has been even better with Ms. Cox as the director. He stated that it is a complicated application but makes a difference when we can respond quickly. Dr. Gornick stated that the financial aid staff does a great job.

CONSENT AGENDA

The following consent agenda items were approved on a motion by Trustee Levinson, seconded by Trustee Minnite, and carried unanimously:

CA-36 Warrants – The warrants were approved as submitted.

CA-37 Personnel Transactions – The list of personnel transactions was approved as submitted.

CHANCELLOR'S OFFICE

- CO-24** Board Policy and Administrative Procedure - Revised Board Policy and Administrative Procedure 6317, Conference/Travel and Expense Reimbursement, were approved on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried unanimously.
- CO-25** Curriculum Committee Action Report, West Hills College Lemoore - Trustee Ivans questioned the culinary class, CUL 59 and the meaning of human regulations. Mr. Bolt responded that it deals with safety regulations and food standards imposed by the industry. Trustee Minnite commented on having an extensive nursing program and if we have ample faculty to take care of the program. Mr. Bolt responded that we have to have an approved curriculum first, and then we can put together the program. It is anticipated that grant funds will be used to get the program running and then the program will become self-sustaining. Trustee Minnite questioned if there is any outreach to Lemoore's sister college or if it just strictly for West Hills College Lemoore. Mr. Bolt responded that we will have to talk to the nursing board but would like to open the program district wide. Dr. Gornick stated that one of the things that has helped us is that when we were originally in the consortium, we were able to demonstrate that we could offer the lecture component via distance education. Trustee Minnite stated that it would be a benefit to be able to offer the program throughout the district.

The Curriculum Committee Action Report for West Hills College Lemoore was approved on a motion by Trustee Ivans, seconded by Trustee Minnite, and carried unanimously.

FISCAL SERVICES

- FS-37** Audit Report - Mr. Ken Stoppenbrink introduced Mr. Bill Williams of Vavrinek, Trine, Day & Co. Mr. Williams thanked the Board for the opportunity to present the audit report. He also thanked Ms. Anne Jorgens, Ms. Tammy Weatherman, the financial aid department, special projects and student body accounts. He reported that the executive summary will be sent by the end of the week; however, he prefers to explain the full report so that the Board understands it. He stated that the financial statements have taken a different turn because of GASB requirements. The audit report has everything combined in it. The district has only one finding and it was a common finding in districts around the state. He commented that the business office is doing a good job and thanked everyone for their hard work this year.

Discussion took place regarding the custodial credit risk. President McKean questioned the property taxes as listed on page 7 and why they were less in 2006 than in 2005. Mr. Stoppenbrink explained that property taxes did increase; however, our share decreased because of increased FTE. Brief discussion took place regarding negative ERAF and apportionment. It was stated that as long as there are growth dollars available it is a good thing that we are growing.

The district's 2005-2006 annual audit report was approved on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried unanimously.

BOARD REPORTS / COMMENTS / REQUESTS AND ANNOUNCEMENTS

Trustee Cantu thanked the Academic Senate Presidents for their good reports.

Trustee Minnite thanked everyone for their hard work.

Trustee Ivans stated that she appreciates the presentations and reports, the visit by the State Chancellor, the new classes and creative thinking. She reported that she attended the Baker Museum dinner at Harris Ranch last week and it was well attended.

Trustee Henry stated that he was interested in the financial aid report and the fact that we provide aid to more than 3,300 students. He stated that it is good to hear about the nursing program as it is such a benefit to the communities.

Trustee Levinson thanked Ms. Cox for the financial aid report.

Trustee Oxborrow thanked everyone for the reports that were given. She stated that it is amazing to see the amount of work it takes to have a good audit report and the district should be proud of it.

Dr. Gornick commented that Coalinga Hospital hired four nurses from our LVN program and the program is already benefiting our local hospitals.

President McKean thanked Mr. Williams for the audit report. He expressed his congratulations to the basketball team and stated that they have put forth tremendous effort getting to the finals and he is quite impressed.

President McKean announced that the next meeting of the Board of Trustees is a study session scheduled for April 10, 2007. The next regular meeting of the Board of Trustees is scheduled for April 24, 2007.

CLOSED SESSION

The meeting was adjourned to closed session at 4:19 p.m.

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency representatives: Frank Gornick, Chancellor and Ken Stoppenbrink, Vice Chancellor of Business Services. Unrepresented employees: Administrative, Management and Confidential Employee Groups
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California

RECONVENE TO OPEN SESSION

The meeting was reconvened to open session at 5:03 p.m.

President McKean announced that during closed session, on a motion by Trustee Henry, seconded by Trustee Levinson and carried unanimously, the Board of Trustees approved the implementation of an early retirement plan for the period of July 1, 2007 through June 30, 2009; the implementation of a collapsed salary schedule to be effective July 1, 2007 for administrative, management and confidential employees; and a one time salary adjustment to make whole those employees who are still employed with the district that lost wages during the two year salary freeze.

ADJOURNMENT

There being no further business before the Board of Trustees, the meeting was adjourned at 5:05 p.m.

Nina Oxborrow
Clerk of the Board of Trustees

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Personnel Transactions

1. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Espinoza, Laura	Child Development Center Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	3/1/07	Replacement for Latisa Attles-Scott
Maldonado, Maria	Child Development Center Assistant West Hills College Coalinga	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	3/1/07	Replacement for Olga Infante
Smith, Dolores	Student Services Technician NAS Lemoore	40 hrs/wk 12 mo/yr	Range 36 Step D	District	3/12/07	Replacement for Jan Young

2. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Alcantar, Linda	Child Development Center Assistant Avenal Child Development Center Range 23, Step A	Child Dev. Center Associate Teacher Avenal Child Development Center Range 30, Step A	3/1/07	Replacement for Erica Solorio

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Backman, Keven	Director of Human Resources District Office	6/30/07	Resignation
Repp, Elizabeth	WIA Services Coordinator Coalinga One Stop	2/28/07	Resignation