



WEST HILLS COMMUNITY COLLEGE DISTRICT

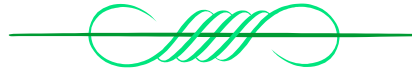
Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – September 27, 2005

Location: West Hills College Lemoore, Conference Center
555 College Avenue – Lemoore, CA 93245

Time: 10:10 a.m. (Time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Mr. Marlon Hall & Mr. David Rengh, Academic Senate Presidents
- WHCFA Report – Ms. Faye Mendenhall, WHCFA Representative
- CSEA Report – Mr. Tony Garcia, CSEA President
- ASB Report – Mr. Pedro Jurado, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Anthony Tricoli, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor
 - SAN System Demonstration – Michelle Kozlowski, Director of ITS
 - Strategic Planning Retreat Update

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-11 Minutes of August 23, 2005 Board meeting and September 8 & 9, 2005 Strategic Planning Retreat

- CA-12 Warrants
- CA-13 Declaration of Surplus Property
- CA-14 Personnel Transactions

IV. Chancellor’s Office

- CO-5 Consideration of name change for the Coalinga Child Development Center
- CO-6 Consideration of West Hills College Lemoore Strategic Master Plan
- CO-7 Consideration of revised Administrative Procedure 6317, Conference/Travel Reimbursement
- CO-8 Consideration of revised Board Policy 809, Smoke Free Campus

V. Fiscal Services

- FS-12 Fiscal Services Report
- FS-13 Consideration of Disclosure of Collective Bargaining Agreement, CSEA
- FS-14 Consideration of substitution of roofing subcontractor:
 - West Hills College Lemoore, Initial Buildings Phase 2B – Graham Prewett, Inc. of Fresno to replace Garcia Roofing, Inc. of Bakersfield
 - West Hills College Lemoore, Child Development Center Building – Graham Prewett, Inc. of Fresno to replace Garrison Roofing Co., Inc. of Tulare

VI. Personnel Services

- PS-3 Consideration of early retirement notification incentive plan

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: October 25, 2005

VIII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: West Hills Community College District v. Doucette, et al
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California

- Conference with Labor Negotiators (as per Government Code Section 54957.6). Agency negotiator: Vice Chancellor of Business Services.
Employee organizations: CTA; CSEA

IX. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Benitez-Solorio, Veronica	Child Dev. Center Associate Teacher WHC Lemoore	19 hrs/week 9 mo/year	Range 30 Step A	Grant	9/1/05	Replacement for Suzanne Paddock
Cardenas, Madonna	Family Resource Coordinator District Child Development Centers	40 hrs/week 12 mo/year	Range 24 Step A	Grant	9/1/05	New position
Fees, Melissa	Interim Financial Aid Assistant West Hills College Coalinga	40 hrs/week 12 mo/year	Range 33 Step A		9/28/05	Interim position replacing Emma Santos
Miller, Frank	Security Guard West Hills College Coalinga	19 hrs/week 12 mo/year	Range 32 Step A	District	8/19/05	Replacement for Paul Lopez
Toledo, Juan Carlos	Tutor Coordinator West Hills College Coalinga	19 hrs/week 12 mo/year	Range 42 Step A	District	9/2/05	
Wheeler, Julie	Human Resources Specialist District Office	40 hrs/week 12 mo/year	Range 1 Step C	District	9/19/05	Replacement for Paula Hewitt

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Dates	Additional Information
Norwood, Debbie	Food Service Cashier West Hills College Coalinga	40 hrs/week	Range 33 Step A	Auxiliary	9/28/05 –	Temporary replacement for Chris Hicks while recruiting for permanent replacement
Torres-Ruiz, Maria	Financial Aid Assistant West Hills College Lemoore	19 hrs/week	Range 33 Step A	Grant	9/28/05 – 10/31/05	Temporary replacement during recruitment

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Alvarado, Juanita	Child Dev. Center Site Supervisor West Hills College Coalinga 40 hrs/week, 12 mo/year	Child Dev. Center Site Supervisor West Hills College Coalinga 40 hrs/week, 10 mo/year	9/1/05	
Cantu, Rebecca	Senior Secretary (classified) Human Resources, District Office Range 40, Step D	Human Res. Specialist (confidential) Human Resources, District Office Range 1, Step H	9/1/05	Reclassification
Davis, Hillary	Financial Aid Assistant I West Hills College Coalinga 19 hrs/week, 12 mo/year	Financial Aid Assistant I West Hills College Coalinga 40 hrs/week, 12 mo/year	9/12/05	Replacement for Valarie Kerns
Hicks, Chris	Food Service Cashier West Hills College Coalinga Range 33, Step C Auxiliary funded	Athletic Equipment Coordinator West Hills College Coalinga Range 37, Step A District funded	9/1/05	Replacement for Dagoberto Cavazos

Name	Current Assignment	Change	Effective Date	Additional Information
Schawe, Jean	Cashier/Student Services Technician Business Services, District Office Range 42, Step E + 10% (longevity)	Accounting Services Technician I Business Services, District Office Range 49, Step C + 10% (longevity)	10/1/05	Reclassification
Solorio, Erica	Child Dev. Center Associate Teacher West Hills College Coalinga 19 hrs/week, 12 mo/year	Child Dev. Center Associate Teacher Avenal Child Development Center 40 hrs/week, 12 mo/year	8/22/05	Replacement for Valarie Babbe
Name	Current Assignment	Change	Effective Date	Additional Information
Tamayo, Marisela	Child Dev. Center Master Teacher WHC Coalinga – Cheney Center 35 hrs/week, 9 mo/year	Child Dev. Center Master Teacher WHC Coalinga – Cheney Center 40 hrs/week, 12 mo/year	8/22/05	
Terra (Lander), Laura	Child Development Center Teacher Avenal Child Development Center 19 hrs/week, 12 mo/year	Child Development Center Teacher Avenal Child Development Center 40 hrs/week, 12 mo/year	8/22/05	New position; grant funded
Young, Scott	Media Assistant West Hills College Lemoore 19 hrs/week, 12 mo/year	Media Assistant West Hills College Lemoore 40 hrs/week, 11 mo/year	9/1/05	

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Cavazos, Dagoberto	Equipment Coordinator, Athletics Department West Hills College Coalinga	9/2/05	Resignation
Delgado, James	Custodian/Groundskeeper West Hills College Lemoore	8/31/05	Resignation
Gonzalez, Imelda	Child Development Center Assistant Avenal Child Development Center	8/24/05	Resignation
Mendoza, Esther	Child Development Center Assistant West Hills College Coalinga	9/2/05	Resignation