



**AGENDA OF THE ANNUAL ORGANIZATIONAL MEETING
(REGULAR MEETING) OF THE GOVERNING BOARD**

Tuesday – December 13, 2011

**Location: West Hills Community College District – Board Room
9800 Cody Street – Coalinga, CA 93210**

Time: 10:00 am

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Flag Salute
- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Dr. Michael Burke & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. John Ieronimo, CSEA President
- Student Trustee Report – Mr. Gerald Butler, Student Trustee
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Willard Lewallen, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-24** Minutes
- CA-25** Warrants
- CA-26** Declaration of Surplus Property
- CA-27** Personnel Transactions

IV. Chancellor's Office

- CO-28** Consideration of resolution in the matter of seating Board Members at the annual organization meeting of the Board of Trustees
- CO-29** Election of Board Officers
- CO-30** Consideration of request to serve alcoholic beverages at West Hills Community College Foundation sponsored events

V. Fiscal Services

- FS-23** Fiscal Services Report
- FS-24** Consideration of contract award for West Hills College Coalinga Ag Science Facility project

VI. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: January 17, 2012

VII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California; Lemoore, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA)

VIII. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Avina, Samuel	Skilled Maintenance Worker Classified West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 46 Step E	District	12/1/11	New position
Dominguez, Jesus	Skilled Maintenance Worker Classified West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 46 Step A	District	12/1/11	New position
Gonzalez, Miguel	Custodian Classified West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 35 Step A	District	12/5/11	New position
Underwood, Melissa	Child Dev Center Associate Teacher Classified West Hills College Lemoore	19 hrs/wk 9 mo/yr	Range 30 Step A	Grant	12/1/11	Replacement for Letersha Hines

2. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Berumen, Juan	Custodian/Groundskeeper Classified West Hills College Lemoore Range 37, Step E 19 hrs/wk, 12 mo/yr	Custodian Classified West Hills College Lemoore Range 35, Step E 40 hrs/wk, 12 mo/yr	12/1/11	New position
Griggs, Cherise	Learning Skills Program Assistant Classified West Hills College Lemoore Range 32, Step C 19 hrs/wk, 12 mo/yr	Financial Aid Assistant Classified West Hills College Coalinga Range 33, Step C 40 hrs/wk, 12 mo/yr	12/5/11	Replacement for Kira Tippins
Johnson, Andrew	Custodian Classified West Hills College Lemoore Range 35, Step E 19 hrs/wk, 12 mo/yr	Custodian Classified West Hills College Lemoore Range 35, Step E 40 hrs/wk, 12 mo/yr	11/21/11	New position
Moreno, Isela	Student Services Assistant Classified West Hills College Coalinga Range 36, Step B 19 hrs/wk, 12 mo/yr	Financial Aid Assistant Classified West Hills College Coalinga Range 33, Step D 40 hrs/wk, 12 mo/yr	12/5/11	Replacement for Rebecca Riddle

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Llamas, Jacqueline	After School Program Activity Specialist Classified West Hills College Lemoore	11/30/11

3. Resignations / Retirements / Releases During Probation / Terminations (CONTINUED...)

Name	Title & Location	Effective Date
Talford, Riley	Director of Special Grant Programs Administrative West Hills Community College District	11/30/11