

West Hills College Lemoore



BOARD REPORT & ACCREDITATION UPDATE

February 6, 2004

BOARD REPORT

- Charter School Expansion
 - 7th & 8th Grade Classes
 - LUESD will supply modular buildings
- Gates Foundation
 - Early College High School
 - Expand Charter Concept to High School

BOARD REPORT

- Technology in Teaching & Learning
 - 46 Online Sections
 - 83 Web Enhanced Sections
- Capstone Development
 - Student Housing
- Lemoore City Council Presentation

BOARD REPORT

- Walmart
 - Preparation & Scoping Meeting 2/11; 10 a.m.
- Child Care Center & Phase 2B
 - Phase 2B at DSA
 - Bid March

BOARD REPORT

- WHCL Athletics
 - Meet the Coaches; tentative 3/11/04
 - Boosters Membership
 - Barbecue/Auction
 - Art Auction
 - Dairy Auction
- Kings County Academic Decathlon

ACCREDITATION: SIX WEEKS AND COUNTING

- Standard committee meetings
- Steering committee meetings
- Weekly staff meetings
- Newsletters
- Biographies & photos of team
- Team room
- Documentation

FACULTY & STAFF UPDATES

- Faculty session was held 1/16/04.
- Staff sessions to be held on 2/6/04.
- Adjunct faculty sessions to be held on 2/25/04 & 2/26/04.
- Student Government Association session to be held 2/11/04.

VISITING TEAM SCHEDULE

- TUESDAY, MARCH 16
 - Continental Breakfast & Introductions
 - D.O. & College “VIPS” available for meetings with team members
 - Committee Meetings
 - Standard Committee Meetings
 - Open Meeting
 - Individual Appointments

VISITING TEAM SCHEDULE

- WEDNESDAY, MARCH 17
 - LNAS visit
 - Open Meeting
 - Committee Meetings
 - Individual Appointments

VISITING TEAM SCHEDULE

- THURSDAY, MARCH 18
 - Exit Meeting

ACCREDITATION JEOPARDY!

430

What is the number of documents needed to support the self study?

243

How many pages are in the
Lemoore Self Study?

64

What is the number of writing contributors to the Lemoore Self Study?

8

How many drafts of the
Lemoore Self Study were
there?

SELF STUDY

- On WHCCD Website
- Update on significant developments
- Accreditation Standards Analysis

or

Going Out On A Limb

SELF STUDY ANALYSIS

- STANDARD 1 – INSTITUTIONAL MISSION
 - Strengths
 - Through a participatory governance process, a strong and inclusive Strategic Master Plan was developed which includes
 - Mission Statement
 - Vision Statement
 - Guiding Principles
 - Strategic Goals
 - Sub-Goal Objectives

SELF STUDY ANALYSIS

- Standard 1 cont'd
 - Weaknesses
 - None
 - WHCL meets the elements of this standard.

SELF STUDY ANALYSIS

- STANDARD 2 INSTITUTIONAL INTEGRITY
 - Strengths
 - Demonstrate honesty & truthfulness in all representations.
 - Self study process has been inclusive, thorough, and open.
 - Academic honesty is addressed in various college publications.
 - Board Policy addresses academic honesty including violations & sanctions.

SELF STUDY ANALYSIS

- Standard 2 cont'd
 - Accuracy of catalog and schedule of classes in electronic form.
 - Entire website becoming accessible to disabled.
 - Revision & update of Board policies & procedures.
 - Academic freedom and professional ethics statements & policies.

SELF STUDY ANALYSIS

– WEAKNESSES

- Professional ethics statements exist for faculty and Board of Trustees only.
- Compliance statements need to be updated.
- Continued progress needs to be made toward achieving a diverse workforce reflective of students and communities.

- WHCL & WHCCD meet the elements of Standard 2.

SELF STUDY ANALYSIS

- STANDARD 3 INSTITUTIONAL EFFECTIVENESS
 - Strengths
 - Significant use of technology; innovative approach to research.
 - Implementation of Data Warehouse project.
 - Program Reviews are being done.
 - Planning & governance processes in place.
 - New website to be launched.

SELF STUDY ANALYSIS

– Weaknesses

- No institutional research dept. or researcher.
- Data difficult or impossible to access.
- Slow progress on implementation of Data Warehouse project .
- Training of faculty, staff, administration.
- No documented district-level master planning process in place.

SELF STUDY ANALYSIS

- WHCL & WHCCD meet some of the elements of Standard 3, and progress can be shown on some of the others.

SELF STUDY ANALYSIS

- STANDARD 4 EDUCATIONAL PROGRAMS
 - Strengths
 - The college has a valuable and useful Strategic Master Plan that will be woven into the educational programs.
 - We have highly successful partnerships that bring additional new opportunities to the Lemoore community (e.g., registered nursing, radiologic technology).

SELF STUDY ANALYSIS

- Standard 4 cont'd
 - Newly remodeled facilities at LNAS should improve our image at the base.
 - An overwhelming majority of students and faculty (62% and 63%, respectively) feel that courses are offered in sufficient numbers and sequence to meet degree requirements in a reasonable amount of time.

SELF STUDY ANALYSIS

- Standard 4 cont'd
 - Excellent classroom facilities and technology at our main Lemoore campus are a definite strength.
 - Anticipated new vocational programs should more fairly balance our course offerings between vocational and non-vocational programs
 - West Hills College Lemoore makes a significant effort to meet the educational needs of its diverse community.

SELF STUDY ANALYSIS

- Standard 4 cont'd
 - Needs are identified through activities such as program review, vocational advisory committees, enrollment trends, and degree and certificate requirements.
 - Program review is conducted for all instructional and non-instructional programs; however, review has sometimes been hampered by lack of sufficient data.

SELF STUDY ANALYSIS

– Weaknesses

- Program review must be given more importance as to its value to the future educational planning of the college.
- Vocational Advisory Committees need to meet on a more frequent and consistent basis.
- Recruitment of adjunct faculty in some disciplines may hinder growth.
- Students are not required to complete educational plans.

SELF STUDY ANALYSIS

- WHCL meets the elements of Standard 4.

MORE ACCREDITATION
JEOPARDY!

22

How many distinct degrees are offered on the Lemoore Campus?

32

Number of full time faculty that teach on the Lemoore Campus.

71

What is the percentage of students responding to the question that they can complete their course of study in two years?

SELF STUDY ANALYSIS

- STANDARD 5 STUDENT SUPPORT & DEVELOPMENT
 - Strengths
 - Admissions policies are published and implemented correctly.
 - Online Orientation in development; to be launched in Feb. 2004.
 - Outreach Activities.
 - Financial Aid Office Restructure.
 - SGA & Interclub Council.

SELF STUDY ANALYSIS

– Standard 5 cont'd

- Efficient use of staff, i.e. cross training & combining programs under one director.
- Accurate & timely information via website updates.
- Full array of student services.
- Hours of operation with limited staff.
- Expansion of extra curricular activities, including athletics.

SELF STUDY ANALYSIS

– Weaknesses

- Admissions procedures need to be developed in Spanish.
- Providing additional ways for students to access orientation.
- Have not implemented electronic student ed plan or electronic means to notify students of eligibility to graduate.
- Student records.
- Staffing.
- Limited services provided at LNAS.

SELF STUDY ANALYSIS

- WHCL & WHCCD meet the elements of Standard 5.

SELF STUDY ANALYSIS

- STANDARD 6 INFORMATION & LEARNING RESOURCES
 - Strengths
 - Facility.
 - Newly developed Library collection policy & procedures.
 - Use of technology.
 - Wireless laptop program.
 - Classroom equipment & technology standards.

SELF STUDY ANALYSIS

– Weaknesses

- Staffing.
- Plan & funding to replace/maintain equipment.
- Limited participation by faculty in training opportunities.
- Financial resources.
- No collection development plan in place until just recently.

SELF STUDY ANALYSIS

- WHCL & WHCCD meet the elements of Standard 6.

SELF STUDY ANALYSIS

- STANDARD 7 FACULTY AND STAFF
 - Strengths
 - Established core of full-time faculty members in most disciplines.
 - Cross-training of staff, counselors, & advisors.
 - Highly qualified faculty & staff.
 - Evaluations of full-time faculty are completed on time; evaluations of staff are completed according to schedule with few exceptions.

SELF STUDY ANALYSIS

- Standard 7 cont'd
 - Evaluation processes and criteria are in place.
 - Educational incentive program.

SELF STUDY ANALYSIS

– Weaknesses

- Planning and funding for additional faculty & staff as college grows.
- Need to develop procedures to evaluate faculty who teach in distance education and online formats.
- Limited funding of staff development activities.
- Staff Diversity Committee does not meet on a regular basis; confusion exists about its function and whether or not there is a Hiring Procedures & Policy Committee; questions about whether these are district-level or college-level functions.

SELF STUDY ANALYSIS

- Standard 7 cont'd
 - Continued progress needs to be made toward achieving a diverse workforce reflective of students and communities.
- WHCL & WHCCD meet the elements of Standard 7.

SELF STUDY ANALYSIS

- STANDARD 8 PHYSICAL RESOURCES
 - Strengths
 - FACILITIES!!!
 - Management, maintenance, & operation of physical facilities.
 - Facilities Planning

SELF STUDY ANALYSIS

- Standard 8 cont'd
 - Weaknesses
 - Planning & funding for additional M & O staff.
 - Selection, replacement & funding plan for all college equipment.
 - Lack of Student Center and physical education facilities.
 - WHCL meets all elements of Standard 8.

SELF STUDY ANALYSIS

- STANDARD 9 FINANCIAL RESOURCES

- Strengths

- “Resources” is one of five key strategic goals in WHCL Strategic Master Plan.
 - WHCL Budget Development Procedures are in place.
 - Annual & long-range capital plans; COPS Program.
 - Audit results.

SELF STUDY ANALYSIS

- Standard 9 cont'd
 - Weaknesses
 - Resource allocation plan not identified nor in place.
 - Financial Aid Operations.
 - Reserves.
 - WHCL & WHCCD meet the elements of Standard 9.

SELF STUDY ANALYSIS

- STANDARD 10 GOVERNANCE & ADMINISTRATION
 - Strengths
 - Governing Board.
 - Review & revision of policies and procedures.
 - Statement of Ethics for board members.
 - Administrative leadership.
 - Development & implementation of college governance & master plan.

SELF STUDY ANALYSIS

- Standard 10 cont'd
 - Academic Senate.
 - Innovative, creative, & visionary approach to District & College management.
 - Partnerships
 - Donations
 - Organizational structure
 - Resource development
 - Mapping project.

SELF STUDY ANALYSIS

– Weaknesses

- Need continued emphasis on communication and participation of faculty & staff in college activities.
- Unclear delineation of operational responsibilities & functions of the District and those of the College.
- Research.
- Interaction, communication, and collaboration between District and College.

SELF STUDY ANALYSIS

- WHCL & WHCCD meet the elements of Standard 10.

WHCL ACCREDITATION UPDATE

QUESTIONS?