Financial and Performance Audits
Revenue Bond Construction Funds (Measures E, L, Q and T)
June 30, 2020

# West Hills Community College District

West Hills Community College District
Revenue Bond Construction Funds (Measures E, L, Q and T)
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June 30, 2020

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Financial Audit
Revenue Bond Construction Funds (Measures E, L, Q and T)
June 30, 2020

# West Hills Community College District

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## Independent Auditor's Report

Governing Board and
Citizens Oversight Committee
West Hills Community College District
Coalinga, California

**Report on the Financial Statements**
We have audited the accompanying financial statements of the West Hills Community College District's (the District), Revenue Bond Construction Funds (Measures E, L, Q and T), as of and for the year ended June 30, 2020, and the related notes to the financial statements, as listed in the table of contents.

**Management's Responsibility for the Financial Statements**
Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's Revenue Bond Construction Funds (Measures E, L, Q and T) preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund Revenue Bond Construction Funds (Measures E, L, Q and T) internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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**Opinion**
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Revenue Bond Construction Funds (Measures E, L, Q and T) of the West Hills Community College District at June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**
As discussed in Note 1, the financial statements of the Building Fund specific to Revenue Bond Construction Funds (Measures E, L, Q and T) are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of West Hills Community College District as of June 30, 2020, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Other Matters**
Our audit was conducted for the purpose of forming opinions on the financial statements of the West Hills Community College District's Revenue Bond Construction Funds (Measures E, L, Q and T). The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole**.**

**Other Reporting Required by *Government Auditing Standards***
In accordance with *Government Auditing Standards*, we have also issued our report dated July 9, 2021, on our consideration of the District's Revenue Bond Construction Funds (Measures E, L, Q and T) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Revenue Bond Construction Funds (Measures E, L, Q and T) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure E, L, Q and T) internal control over financial reporting and compliance.

Eade Bailly LLP

San Ramon, California
July 9, 2021

# West Hills Community College District
## Revenue Bond Construction Funds (Measures E, L, Q and T)
### Balance Sheet
### June 30, 2020

| | |
|---|---|
| Assets | |
| Cash and cash equivalents-Cash in County Treasury | $ 5,458,919 |
| Accounts receivable | 27,792 |
| Total assets | $ 5,486,711 |
| Liabilities and Fund Equity | |
| Liabilities | |
| Due to other funds | $ 1,231,580 |
| Total liabilities | 1,231,580 |
| Fund Equity | |
| Restricted | 4,255,131 |
| Total Fund Equity | 4,255,131 |
| Total Liabilities and Fund Equity | $ 5,486,711 |

# West Hills Community College District
## Revenue Bond Construction Funds (Measures E, L, Q and T)
### Statement of Revenues, Expenditures, and Changes in Fund Balance
### Year Ended June 30, 2020

| | |
|---|---|
| Revenues | |
| Local revenues | $ 107,894 |
| Other Financing Sources (Uses) | |
| Operating transfers out | (727,124) |
| Excess Of Revenues And Other Financing Sources Over (Under) Expenditures And Other Uses | (619,230) |
| Fund Balance, Beginning Of Year | 4,874,361 |
| Fund Balance, End Of Year | $ 4,255,131 |

## Note 1 - Summary of Significant Accounting Policies

The accounting policies of the West Hills Community College District's Revenue Bond Construction Fund 42 (Measures E, L, Q and T) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The West Hills Community College District's Revenue Bond Construction Fund 42 accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

### Financial Reporting Entity

The financial statements include only the Revenue Bond Construction Fund 42 of the West Hills Community College District used to account for Measures E, L, Q and T projects. This Fund was established to account for the expenditures of general obligation bonds issued under the General Obligation Bonds Elections for the School Facilities Improvement Districts (SFID) 1 Northern area and SFID 3 Lemoore. These financial statements are not intended to present fairly the financial position and results of operations of the West Hills Community College District in compliance with accounting principles generally accepted in the United States of America.

### Fund Accounting

The operations of the Funds are accounted for in a separate set of self-balancing accounts that comprise their assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

### Basis of Accounting

The Funds are accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

### Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables".

### Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid, and all outstanding encumbrances lapse at June 30.

**Fund Balance – Revenue Bond Construction Funds (Measures E, L, Q and T)**

As of June 30, 2020, the fund balance is classified as follows:

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Spending Order Policy**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

## Note 2 - Investments

### Policies and Practices

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

### Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer *(Education Code Section 41001)*. The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fairly value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

### General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

| Authorized Investment Type | Maximum Remaining Maturity | Maximum Percentage of Portfolio | Maximum Investment in One Issuer |
|---|---|---|---|
| Local Agency Bonds, Notes, Warrants | 5 years | None | None |
| Registered State Bonds, Notes, Warrants | 5 years | None | None |
| U.S. Treasury Obligations | 5 years | None | None |
| U.S. Agency Securities | 5 years | None | None |
| Banker's Acceptance | 180 days | 40% | 30% |
| Commercial Paper | 270 days | 25% | 10% |
| Negotiable Certificates of Deposit | 5 years | 30% | None |
| Repurchase Agreements | 1 year | None | None |
| Reverse Repurchase Agreements | 92 days | 20% of base | None |
| Medium-Term Corporate Notes | 5 years | 30% | None |
| Mutual Funds | N/A | 20% | 10% |
| Money Market Mutual Funds | N/A | 20% | 10% |
| Mortgage Pass-Through Securities | 5 years | 20% | None |
| County Pooled Investment Funds | N/A | None | None |
| Local Agency Investment Fund (LAIF) | N/A | None | None |
| Joint Powers Authority Pools | N/A | None | None |

**Summary of Deposits and Investments**

Deposits and investments of Bond Funds as of June 30, 2020, consist of the following:

| | |
|---|---|
| Governmental activities | $ 5,458,919 |

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Fresno County Treasury Investment Pool. The District maintains a Revenue Bond Construction (Measures E, L, Q and T). investment of $5,458,919 with the Fresno County Treasury Investment Pool, with an average maturity of 698 days.

| | Amortized Cost | Fair Value |
|---|---|---|
| Deposits with county treasurer | $ 5,458,919 | $ 5,633,533 |

**Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investment in the County Pool is not required to be rated, nor has it been rated as of June 30, 2020.

## Note 3 - Fair Value Measurements

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

- Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

- Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

- Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Fresno County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at $1.00 net asset value per share. The District only has uncategorized investments. All assets have been valued using a market approach, with quoted market prices.

## Note 4 - Accounts Receivable

Accounts receivable at June 30, 2020, consisted of the following:

| | |
|---|---|
| Interest | $ 27,792 |

## Note 5 - Interfund Transactions

Interfund Receivables/Payables (Due To/Due From)

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivable and payable balances at June 30, 2020, between governmental funds are as follows:

The balance of $1,231,580 due to the general fund from the revenue bond construction fund resulted from shared costs for multi-funded projects.

## Note 6 - Contingencies

**Litigation**

The District is not currently a party to any legal proceedings related to the Revenue Bond Construction Funds (Measures E, L, Q and T)) as of June 30, 2020.

Supplementary Information
June 30, 2020

# West Hills Community College District

**Bonded Debt**

A summary of the bonded debt (Measures E, L, Q and T) activity for the year is as follows:

| Issue Year | Maturity Year | Interest Rate | Original Issue | Bonds Outstanding July 1, 2019 | Accreted/ Issued | Defeased/ Redeemed* | Bonds Outstanding June 30, 2020 | Due Within 1 Year |
|---|---|---|---|---|---|---|---|---|
| Northern: | | | | | | | | |
| 2008 | 2034 | 3.41-4.950% | $ 3,839,677 | $ 1,508,744 | $ 62,485 | $ 150,000 | $ 1,421,229 | $ 165,000 |
| 2012 | 2038 | 2.0-4.23% | 7,957,059 | 7,622,368 | 22,502 | 130,000 | 7,514,870 | - |
| 2015 | 2029 | 2.42-3.56% | 2,270,000 | 2,270,000 | - | - | 2,270,000 | - |
| Coalinga: | | | | | | | | |
| 2009 | 2033 | 2.62-5.08% | 2,998,815 | 399,966 | 68,524 | 100,000 | 368,490 | - |
| 2012 | 2039 | 2.0-4.21% | 4,498,812 | 9,112,350 | 100,696 | 200,000 | 9,013,046 | 220,000 |
| 2017 | 2034 | 1.04-3.84% | 2,195,000 | 2,140,000 | - | - | 2,140,000 | - |
| Lemoore: | | | | | | | | |
| 2009 | 2034 | 2.62-5.42% | 5,999,837 | 1,061,280 | 21,272 | 195,000 | 887,552 | 205,000 |
| 2011 | 2042 | 2.56-7.40% | 12,343,909 | 6,434,472 | 389,871 | 130,000 | 6,694,343 | 170,000 |
| 2016 | 2046 | 2.00-5.50% | 12,655,000 | 12,555,000 | - | 70,000 | 12,485,000 | 85,000 |
| 2017 | 2042 | 1.04-3.84% | 14,455,000 | 13,970,000 | - | 120,000 | 13,850,000 | 120,000 |
| Total | | | | $ 57,074,180 | $ 665,350 | $ 1,095,000 | $ 56,644,530 | $ 965,000 |

* Bond payments are funded through the collection of property taxes paid by the voters within the applicable voting areas.
Annual debt service requirements can be found within the West Hills Community College Districts Annual Independent Auditors' Report.

None noted.

## Purpose of Schedules

### Schedule of Bonded Debt

This schedule provides a summary of the bond debt obligations outstanding for the issuances related to (Measures E, L, Q and T).

### Reconciliation of Annual Financial and Budget Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of the Revenue Bond Construction Fund (Measures E, L, Q and T) reported on the CCFS-311 Financial Report to the audited financial statements.

Independent Auditor's Report
June 30, 2020

# West Hills Community College District

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**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

Governing Board and
Citizens Oversight Committee
West Hills Community College District
Coalinga, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the West Hills Community College District (the District) Revenue Bond Construction Funds (Measures E, L, Q and T), as of and for the year ended June 30, 2020, and the related notes of the financial statements, and have issued our report thereon dated July 9, 2021.

**Emphasis of Matter**

As discussed in Note 1, the financial statements of the Revenue Bond Construction Funds specific to Measures E, l, Q and T are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of West Hills Community College District as of June 30, 2020, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered West Hills Community College District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the West Hills Community College District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the West Hills Community College District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Revenue Bond Construction Funds (Measures E, L, Q and T) financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether West Hills Community College District's Revenue Bond Construction Funds (Measures E, L, Q and T) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Revenue Bond Construction Funds (Measures E, L, Q and T) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Revenue Bond Construction Funds (Measures E, L, Q and T) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Eide Bailly LLP

San Ramon, California
July 9, 2021

None reported.

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

Performance Audit
Revenue Bond Construction Funds (Measures E, L, Q and T)
June 30, 2020

# West Hills Community College District

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## Independent Auditor's Report on Performance

Governing Board and
Citizens Oversight Committee
West Hills Community College District
Coalinga, California

We were engaged to conduct a performance audit of the West Hills Community College District (the District) Revenue Bond Construction Funds (Measures E, L, Q and T) for the year ended June 30, 2020.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund (Measure E, L, Q and T) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

Eide Bailly LLP

San Ramon, California
July 9, 2021

**Authority for Issuance**

The general obligation bonds associated with Measures E, L, Q and T were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the *California Education Code*, and other applicable provisions of law. The Bonds are authorized to be issued by a resolution adopted by the Board of Trustees of the District acting as the governing board of the Improvement Districts.

The School Facilities Improvement District 1 (Northern area) received authorization at an election held on June 3, 2008, to issue bonds of the District in an aggregate principal amount not to exceed $11,800,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District.

The School Facilities Improvement District 3 (Lemoore area) received authorization at an election held on November 4, 2008, to issue bonds of the District in an aggregate principal amount not to exceed $31,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District.

West Hills Community College District received reauthorization at an election held on November 6, 2012, to issue the 2008 current interest bonds in an amount not to exceed $12,655,000 in aggregated principal at interest rates not in excess of the legal limit and to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District.

West Hills Community College District received authorization at an election held on November 4, 2014, to issue current interest bonds in an amount not to exceed $20,000,000 in aggregated principal at interest rates not in excess of the legal limit and to provide financing for the specific school facilities technology projects listed in the Bond Project List. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District.

**Authority for the Audit**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

2. The community college district must list the specific school facilities projects to be funded in the ballot measure, and much certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.

3. Requires the community college district to appoint a citizen's oversight committee.

4. Requires the community college district to conduct an annual independent financial audit and performance audit in accordance with the Government Auditing Standards issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.

5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**Objectives of the Audit**

1. Determine whether expenditures charged to the Revenue Bond Construction Fund have been made in accordance with the bond project list approved by the voters through the approval of Measures E, L, Q and T.

2. Determine whether salary transactions, charged to the Building Fund were in support of Measures E, L, Q and T and not for District general administration or operations.

**Scope of the Audit**

The scope of our performance audit covered the period of July 1, 2019 to June 30, 2020. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2020, were not reviewed or included within the scope of our audit or in this report.

**Procedures Performed**

We obtained the general ledger and the project expenditure reports prepared by the District for the period July 1, 2019 through June 30, 2020, for the Revenue Bond Construction Funds (Measures E, L, Q and T). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Measures E, L, Q and T as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2019 and ending June 30, 2020 and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.

2. Our sample included 7 transactions totaling $696,068. This represents 95 percent of the total expenditures of $727,124, including expenditures related to transferred funds.

3. We verified that funds from the Building Fund (Measures E, L, Q and T) were generally expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects.

**Conclusion**

The results of our tests indicated that, in all significant respects, the West Hills Community College District has properly accounted for the expenditures held in the Revenue Bond Construction Funds (Measures E, L, Q and T) and that such expenditures were made for authorized Bond projects.

None reported.

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.